

<p>Option #1 - Classroom Online Classroom with Instructor(s) Certificates due Jan 9, 2021</p> <p>30-35 hours of class time + 8-10 hours of homework time</p>	<p>Option #2 - Self-Study IRS Link & Learn Taxes for independent study.</p> <p>Learn at your pace - No Instructor Certificates due Jan 15, 2021</p>	<p>Option #3 - Hybrid Self-Study + Short Online/In-Person class with an Instructor</p> <p>Learn at your pace + Instructor help available Certificates due Jan 15, 2021</p>
<p>Monday & Wednesday 5pm - 9pm (10 sessions) Nov. 18, 23, 30, Dec. 2, 7, 9, 14, 16 & Jan. 4,6 https://us02web.zoom.us/j/83195370640</p>	<p>Link & Learn Course link: https://apps.irs.gov/app/vita/advanced_student.jsp?level=advanced</p>	<p>Follow the links from Option #2 In-Person class at Riverboat Bingo 18300 W Bell Rd., Surprise, AZ 85374 (Limit 10 people max.) (MUST Bring your own Mask & Computer) Wednesdays: 10am - 12pm Dec. 9, 16 & Jan. 6 https://us02web.zoom.us/j/87390923074</p>
OR		
<p>Tuesday & Thursday 5pm - 9pm (10 sessions) Nov. 19, 24, Dec. 1, 3, 8, 10, 15, 17, & Jan. 5,7 https://us02web.zoom.us/j/84193006465</p>	<p>Practice Lab link: https://vita.taxslayerpro.com/IRST raining/en/Account/Access Universal Password (In ALL CAPS) : TRAINPROWEB</p>	<p>In-Person class at Surprise Resource Center (Limit 5 max.) 12425 W. Bell Rd., Surprise, AZ 85378 (MUST Bring your own Mask & Computer)</p>
OR		
<p>Saturday: 9 am - 4 pm (5 sessions) Nov. 21, Dec. 5, 12, 19 & Jan. 9 https://us02web.zoom.us/j/81496026853</p>	<p>Certification Test Link: https://www.linklearncertification.com/d/Form6744-Test/RetestBook</p>	<p>Saturdays: 10am - 12pm Dec. 12, 19 & Jan. 9 https://us02web.zoom.us/j/87390923074</p>

Greeter/Screening Training: Monday, Jan 11 & Tuesday, Jan 12, 2021: 5 pm-9 pm

<https://us02web.zoom.us/j/86195362600>

Refresher Training (for Quality Reviewers & Site Coordinators ONLY)

Wednesday, Jan 13 & Thursday, Jan 14 2021: 5 pm - 9 pm

<https://us02web.zoom.us/j/85418276609>

Minimum Certifications required:

1. Volunteer Standards of Conduct - ALL Volunteers
2. Intake/Interview & Quality Review - ALL Volunteers
3. Advanced Level - Tax Preparers, QR & SC
4. Military Level - QR & SC

Optional Certifications:

- International
- Foreign Students
- Puerto Rico (I & II)

Training Resources:

- [Pub 4491 - VITA Training Guide](#)
- [Pub 4961- Volunteer Standards of Conduct – Ethics Training](#)
- [Pub 5101 - Intake/Interview & Quality Review Training](#)
- [Form 6744 - Test/Retest Book](#)
- [Pub. 4012 VITA Volunteer Resource Guide](#)

- Each volunteer training certification test described above requires a score of 80% or higher to pass.
- Volunteers are allowed two attempts to pass each certification test.
- Form 6744, VITA/TCE Volunteer Assistor's Test/Retest, includes all the certification test questions and scenarios. This allows the volunteer to work through the test before taking the final online examination in Link & Learn Taxes.

[Register Here to Become a VITA Volunteer at the West Valley locations!](#)

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